



## Commercial Videoconferencing Request Form

1309 NW Bypass, Great Falls, MT 59405 | [www.vision.net](http://www.vision.net)

Contact Name:

Conference Name:

Contact Phone:

Conference Date:

Start Time:

End Time:

Location Name

Local Contact

Contact Phone

No. of Participants

### Additional Options:

Computer Presentation?

Specific Screen Layout?

Recording/Streaming?

Specific Call Speed?

\*A Technician will contact you regarding the additional options if selected.

#### Payment:

We are able to accept Credit Cards from Visa, MasterCard, and Discover. Please contact 406-467-477 to make your payment.

#### Cancellation Policy:

Over 24 hours - No Charge  
Under 24 hours - 20% of Bill  
No Show/No Call - 100% of Bill

#### Disclaimer:

Vision Net Inc. cannot be held responsible for connection issues related to equipment failure.

For question or concerns please contact the VCS Department at 406-467-4777 or [vcs@vision.net](mailto:vcs@vision.net)